



North Central Texas Emergency
Communications District



Board of Managers Meeting

March 12, 2025



Item 1: Election of NCT9-1-1 Board of Managers Officers

President

- Attend all Board of Managers meetings
- Oversee Board of Managers meetings
- Call special meetings as necessary

Vice-President

- Attend all Board of Managers meetings
- Understand the responsibilities of the Board President and be able to perform these duties in the President's absence

Secretary

- Attend all Board of Managers meetings
- Perform roll call and confirm the presence of a quorum at meetings
- Review Board of Managers minutes

Proposed Slate

President – Judge Danny Chambers, Somervell County

Vice-President – Commissioner Skeet Phillips, Kaufman County

Secretary – Sheriff Terry Garrett, Rockwall County



Item 2: Approval of the December 2, 2024, Meeting Minutes and Public Hearing Minutes

Item 3: Resolution Adopting the NCT9-1-1 Policy for Prohibited Technologies

- On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks.
- The 88th Texas Legislature passed Senate Bill 1893, which prohibits the use of covered applications on governmental entity devices.
- NCT9-1-1's Chief Technology Officer (CTO) is responsible for enforcing the policy, ensuring devices remain compliant, and taking necessary security measures.



Item 4: Resolution Approving Software Maintenance Services for Phaseware Helpdesk Ticketing System

Item 5: Resolution Authorizing a Contract with General Datatech, L.P. for Geographically Redundant

- RFP #2025-040
- Primary Data Centers: Two geographically redundant data centers within the Dallas/Fort Worth region to house NCT9-1-1 equipment for routing 9-1-1 and administrative calls through a private network.
- General Datatech, L.P. - NTE \$5,000,000 over the life of the contract



Item 6: Resolution Approving Fiscal Year 2026 Emergency Communications Centers (ECC) Operational and Staff Recommendations

- Based on Policy 2.10 (included in the packet), approved by the Board of Managers June 2024
- The following criteria must be met in order to request an additional workstation(s):
 - a. The ECC must have documented an increase of an average of 25 emergency requests for service per day during the preceding 18 calendar months as outlined in Section IV of the policy.
 - b. The requesting Public Agency must have experienced a population growth of at least 3% over the past two years.
- One request received from Parker County Hospital District
 - a. Currently has two positions and averaged 29 calls per day total from August 2023- January 2025.
 - b. To be eligible for an additional position, a minimum of 75 calls per day must be received.



Item 7: Resolution to Accept and Acknowledge Receipt of the Annual Financial Report for Fiscal Year Ending September 30, 2024

September 2024 Annual Financial Audit Review - Background

- The NCTCOG as fiscal agent for the District has an annual audit of its financial statements performed by an independent accounting firm.
- The NCTCOG procures its independent audit firm every five (5) years.
- Pattillo, Brown & Hill, LLP is the CPA firm that performed the FY 2024 audit.
- Field work is typically completed by the audit staff from September to December each year and the final audit report is issued by mid-February.



September 2024 Annual Financial Audit Review - Background

Financial Statement Audit

- Annual, regardless of expenditures.
- Risk-based approach.
- Samples are selected to identify potential areas of risk that could lead to material misstatements of the financial statements.

Single Audit

- Required for federal and state funding sources only if the applicable funding (federal or state) exceeded \$750,000 in expenditures.
- Audit team determines major programs to be audited.
- Focus:
 - Compliance with federal/state regulations
 - Internal controls over financial reporting



September 2024 Annual Financial Audit Review - Background

- Management is responsible for financial statements.
- The audit is performed in accordance with Government Auditing Standards (GAS) and Generally Accepted Auditing Standards (GAAS).
- Auditors express an opinion on the financial statements.
 - Reasonable Assurance is a high level, but not 100% Absolute Assurance.
 - “In all material respects...” means what would influence decision-making.



September 2024 Annual Financial Audit Review - Audit Results

Financial Statement Audit

- Independent auditor's report on the financial statements:
 - Unmodified "clean" opinion

Single Audit

- Independent auditor's report on compliance for major programs:
 - **Unmodified "clean" opinion**
- Independent auditor's report on internal controls over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards:
 - **No findings noted**



September 2024 Annual Financial Audit - Governmental Funds Revenue & Expenses

REVENUE	
State Administered Revenue	\$ 10,685,988
Wireless Service Fees	11,344,784
Landline Service Fees	1,490,014
Local & Other Revenue	636,421
Total Revenue	\$ 24,157,207
EXPENSES	
Staff Costs	\$ 4,941,972
NCTCOG Fiscal Agent Support	387,851
Cost of Operations	5,582,742
Local Government Reimbursements	474,241
Capital Outlay	5,675,586
Lease Financing Principal & Interest	332,322
Total Expenses	\$ 17,394,714
Other Financing Sources (Leases)	\$ 584,979
NET INCREASE / (DECREASE) IN RESOURCES	
Subtotal (Change in Fund Balance)	\$ 7,347,472
Beginning Fund Balance	8,166,648
Ending Fund Balance	\$ 15,514,120



September 2024 Annual Financial Report – Fund Balance Summary

- Total fund balance at the end of FY 2024 - \$15,514,120
 - Nonspendable (prepaids) - \$328,253
 - Assigned capital replacement - \$6,841,135
 - Assigned NGCS Reserves - \$7,164,732
 - Unassigned - \$1,180,000
 - ❖ 10% of operating revenue budget per financial policy



NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCT9-1-1 Board of Managers accepts and acknowledges receipt of the Annual Comprehensive Financial Report and single audit report for the fiscal year ending September 30, 2024.

- Section 2.** This resolution shall be in effect immediately upon its adoption.



Item 8: Quarterly Financial Report

December 2024 Financial Status Report- Background

- December represents three (3) months of fiscal year 2025.
- Target represents one-fourth (1/4) of fiscal year 2025 budget.



December 2024 Financial Status Report - Summary

- Revenue total \$3.5 million or 109% of the target of \$3.2 million.
- Expenses total \$1.3 million or 37% of the target of \$3.6 million.

December 2024 Financial Status Report - Revenue

- Revenue totaled \$3.5 million for the three (3) months or 109% of target.
 - Wireless revenue totaled 106% of target totaling \$2.9 million.
 - Landline revenue totaled 90% of target totaling \$336,000.
 - Interest revenue totaled \$241,000 for the three months.

December 2024 Financial Status Report - Expenses

- Expenses totaled \$1.3 million for the three (3) months or 37% of target.
 - Staff costs totaled \$1.1 million or 76% of target.
 - ❖ Below target due to four (4) unfilled full-time staff positions
 - ❖ Travel costs are below target. Travel budget decreased in fiscal year 2025. Expenses expected to increase during the fiscal year.
 - ❖ Other staff costs are below target. Primarily due to scheduled payments made near the end of the fiscal year.
 - Cost of Operations totaled \$159,000 or 8% of target.
 - ❖ Primarily due to the continued utilization of Proposition 8 funding.

December 2024 Financial Status Report – Proposition 8

- Total funding received \$10.4 million.
- Revenue and expenses total \$8.7 million or 84% of total funding.
- Funding accepted at June 2024 Board meeting.
- Funding is expected to be fully expended within FY 2025.
- Funding was received during FY 2024 and reporting to CSEC will continue semi-annually until fully expended.



December 2024 Financial Status Report – NG9-1-1 Grant

- Funding totals \$9.0 million.
- Revenue and expenses total \$6.5 million or 72% of total funding.
- Grant accepted at March 2022 Board meeting.
- Grant continues until December 2026. All funds were obligated by December 2024.
- Fund balance to “back stop” expenses until reimbursed by CSEC (as authorized by Board in FY 2023 Budget).



December 2024 Financial Status Report – Next Steps

- Continue monitoring grant costs and reimbursements
- Present financial status reports throughout the year for operating and grant results.
- Answer any questions today.



Item 9: Director's Report

- Annual Board Photos- each March immediately following the meeting
- NGCS Update
- Legislative Update
- Bridgeport Mural Unveiling
- Interlocal Agreements
- Accomplishments- Attachment F
- Quarterly Reporting/Interruption Report- Attachment G
- Board Attendance- Attachment H
- Next Meeting- June 11, 2025